

Transit Custodial Maintenance**Policies and Procedures**

Approved by Section Manager:

Subject:

GREEN CLEANING

Prepared by:

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DESCRIPTION

The Custodial Work group recognizes a sense of responsibility that demands that we fulfill our mission that is earth and human friendly. In keeping with our vision affirm a commitment to environmental stewardship and sustainability and establish a protocol for a cleaning program which focuses on cleaning approaches that are consistent and applicable to all facilities and applied to any area.

POLICY

To ensure clean facilities by using products responsibly, encompassing not only environmentally preferred cleaning products but equipment, tools, processes, standards, task schedules and frequencies that contribute towards implementation of a total green cleaning program. Also to ensure that the Workgroup is aware of their responsibility in implementing the policy.

PROCEDURE

- Use products that meet EPA standards with high post-consumer recycled content.
- Use cleaning products that meet standards comparable to GC-37 and/or products with low-volatile organic compounds (VOC) whenever applicable and available.
- Conserve water, energy and other resources while providing a clean, safe and sanitary environment.
- Use products that are diluted and/or dispensed to appropriate levels, from a concentrated delivery system.
- Improve air quality and reduce allergens and other asthma triggers from the environment.
- Standard operating procedures are instituted which include training for employees on products, equipment and supplies.



King County



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- Supplies and products will be used correctly, that are authorized and that training has been provided in the appropriate use;
- Authorization to use or obtain only products on the supply list.
- Document monthly Safety Meeting attendance and topics discussed.
- Aerosol products are not to be used.
- Educate building occupants of their responsibilities and cooperation that compliment the green cleaning and maintenance process.